Title: United Way of Lancaster County VISTA Member

Reports to: United Way of Lancaster County VISTA Site Supervisor

Essential Functions of the Job:

United Way of Lancaster County is seeking a VISTA member to build capacity within the Lancaster County P-3 Collaboration to assist children in the county, prenatally to age eight, focusing on children living at or below 300% of the poverty level. The VISTA will aggregate and disseminate best practices across the county, build community awareness of P-3, and work to obtain grants and be a part of funding opportunities for P-3 initiatives.

The VISTA would be responsible for:
- Researching, synthesizing, and disseminating the latest studies and best practices related to P-3 framework implementation and outcomes, STEM and literacy opportunities and connectivity from birth to 3rd grade math, science, and reading proficiency then building a research library that can be used by professionals in the county
- Providing support to the P-3 Partnership Pathways coordinator, housed at Community Action Partnership, in efforts related to countywide replication and expansion of P-3 strategies and activities.
- Promoting outreach and community awareness of countywide P-3 work through social media, blogs, and electronic and print materials
- Researching and assisting in the application of appropriate grants and funding opportunities supporting countywide P-3 initiatives

As P-3 alignment work grows throughout Lancaster County, VISTA responsibilities are projected to evolve accordingly:
- Provide technical assistance to P-3 initiatives applying new research-based approaches and replicating best-practices to ease transition into new models of interventions
- Recruit and liaison with at least one school-district based P-3 initiative to build strategic partnerships
- Continue to promote outreach and awareness with an expanded emphasis on sharing Lancaster's P-3 work on a regional and/or national level
- Assisting in grant management activities for secured grants and creating materials to track and manage grants easily

Minimum Requirements:
Strong oral and written communication
Proficient in all Microsoft products
Experience working with community volunteers and the low-income community
Ability to work as a team-player
Ability to obtain PA Clearances to work with children