

UNITED WAY OF PENNSYLVANIA

GRANT CONTRACT #4100086563

AGREED-UPON PROCEDURES

JUNE 30, 2021

CONTENTS

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES	1 - 2
Statement of Contract Revenues and Contract Expenditures	3

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Directors
United Way of Pennsylvania
Lemoyne, Pennsylvania

We have performed the procedures enumerated below, which were agreed to by the Commonwealth of Pennsylvania, Department of Human Services (DHS), and United Way of Pennsylvania solely to assist you with respect to the Schedule of Contract Revenues and Contract Expenditures for Contract #4100086563. The sufficiency of the procedures is solely the responsibility of the DHS.

United Way of Pennsylvania has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of verifying the appropriateness of the Schedule of Contract Revenues and Contract Expenditures. Additionally, DHS has agreed to and acknowledged, that the procedures performed are appropriate to meet their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purpose.

The procedures and associated findings are as follows:

- (a) We have verified by comparison the amounts and classifications that the Schedule of Contract Revenues and Contract Expenditures for Contract #4100086563 which summarizes the amounts reported to PA DHS for the contract period ended June 30, 2021, have been accurately compiled, and reflect the audited books of the Organization. We also verified the level of detail mirror the line items of the budget pages of the contract and includes a budget to actual comparison.
- (b) Inquired of management regarding adjustments to the revenues or expenditures which are not reflected on the reports submitted to PA DHS for the period in question.
- (c) Based on the procedures detailed in paragraphs (a) through (e) above, there were no adjustments and/or findings.

We were engaged by United Way of Pennsylvania to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not conduct, an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the Schedule of Contract Revenues and Contract Expenditures. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of DHS and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the use of United Way of Pennsylvania's management and the Commonwealth of Pennsylvania, DHS, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures. However, this report is a matter of public record and its distribution is not limited.

Camp Hill, Pennsylvania
Month **XX**, 2022

**UNITED WAY OF PENNSYLVANIA
STATE COORDINATION AND ENHANCEMENT OF PA 2-1-1
GRANT CONTRACT #410086563**

**STATEMENT OF CONTRACT REVENUES AND CONTRACT EXPENDITURES
For the Contract Period July 1, 2019 through June 30, 2021**

	Budget	Actual	Variance
Contract Revenues			
Pennsylvania Department of Human			
Services Grant Agreement	\$ 750,000	\$ 750,000	\$ -
Private funding	-	883	(883)
Total contract revenues	<u>750,000</u>	<u>750,883</u>	<u>(883)</u>
Contract Expenditures			
Regional subgrants	400,000	400,219	(219)
Statewide coordination	87,739	87,457	282
Technology and data	102,161	100,709	1,452
Quality assurance	110,100	110,389	(289)
Access and marketing	50,000	52,109	(2,109)
Total contract expenditures	<u>750,000</u>	<u>750,883</u>	<u>(883)</u>
Excess contract revenues over contract expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>